



EVENT REQUEST FORM

Please fill out completely and return via the most effective means from one of the following:

e-mail: dfwtoys4tots@yahoo.com

fax: 817-479-0015

phone: 817-281-9076

mail: Toys For Tots Coordinator

211 W Franklin St, Grapevine, TX 76051

DEADLINE FOR APPLICATION IS 14 DAYS PRIOR TO EVENT

NAME OF ORGANIZATION:

ADDRESS:

CONTACT PERSON:

TELEPHONE:

FAX NUMBER:

CELL NUMBER:

E-MAIL:

EVENT DATE:

TIME:

TYPE OF EVENT:

LOCATION (IF OTHER THAN ADDRESS ABOVE):

NUMBER OF MARINES REQUESTED (final # determined by T4T Office):

NUMBER OF BOXES / POSTERS:

DATE BOXES / POSTERS REQUIRED:

TOYS/MONEY TO BE PICKED UP:

EST. NUMBER OF TOYS:

ADDITIONAL INFORMATION:

T4T OFFICE USE ONLY:

PERSONNEL ASSIGNED:

PERSON RESPONSIBLE FOR PICK-UP:

TOYS RECEIVED:

MONEY RECEIVED:

COMMENTS: